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RESOURCE CONSENT APPLICATION FOR ROADS AND BRIDGES

Please complete all sections. Examples are provided in brackets to help you answer the questions. If you require assistance in completing the application please feel free to give us a call, or make an appointment at the Westport office, as a Duty Planner is available most days.

Site photos are always helpful. If you are taking photos, take one of where the intersection with the existing road will be. Either print the photos and attach to your application, or email them to planning@bdc.govt.nz with reference to the site that the application is for.

A diagram of the site is essential. It doesn't have to be complicated, but you must include the important measurements like how far the bridge will span or how long the new road will be.

When forming a new road or bridge you will need to hire an engineer at some stage who will prepare the plans for you.

Checklist

- Have you included a site plan?
- Have you included photos of the site, or
 - Plan to email photos to Council?
- Have you included the deposit of \$600.00?
Please note that this is a deposit only and Council operates on a full cost recovery system. Therefore if the cost of processing the consent is more than the deposit, you will be charged the additional amount. Upon payment of any additional amount, you will receive the consent.
- Have you included a copy of the Certificate of Title, or
 - Do you wish Council to search a copy for you (for a cost of \$10 per Title)?
- Have you signed the application?
- Have you attached a completed Assessment of Environmental Affects form?
 - Have you included an assessment of the flood risk (**essential for bridges**), or
 - Coastal hazard assessment if the new formation is close to the coast, or
 - Geotechnical assessment of the site if it is subject to a hazard, or
 - Landscape assessment if the application is in a sensitive area?
- Have you attached any affected parties forms that have been completed?
If you have **not included all the information required** for Council to assess your application it will either be **sent back** to you or be lodged (which means Council keeps the application but does **not start to process the application**).

Applicant Details

1. Applicant(s) name(s): (please write all names in full)

2. Postal Address: _____

Telephone: Business: _____ Facsimile: _____

Private: _____ Email: _____

3. Applicant is the owner/occupier (please tick the appropriate box)
 prospective owner

Property owner's name: (if different from above)

Telephone: Business: _____ Facsimile: _____

Private: _____ Email: _____

4. Correspondence to be sent to the following name and address: (if different from applicant)

Telephone: Business: _____ Facsimile: _____

Private: _____ Email: _____

Property Details

5. Description of location of activity and/or property address: (include the name of any relevant stream, river or other water body to which the application may relate, proximity to any well known landmark, etc)

6. Legal Description: _____

7. Certificate of Title Reference: _____

8. Valuation Roll Number:(from rates or valuation notice) _____

9. Zone: _____

Details of Proposal

10. Are any other consents required? Yes No
(vegetation clearance above 5ha, earthworks consent from the Regional Council, etc)
If yes, list consents below, and whether they have been applied for.

11. Provide a general description of what is proposed: (forming road within a legal road reserve. The road will start from Buller Road and be 100 metres long formed to a 6 metre carriageway with 0.5 metre batters, etc)

12. Provide reasons for the application and for choosing this site: (it will provide access to the rear of my property across a watercourse that dissects my section, etc)

13. Will there be any buildings (new or existing) associated with the road or bridge?: (it is intended that a milking shed will be built on the other side of the creek the bridge will cross. The road formation will allow access to my existing dwelling from a different approach, etc)

14. What type of ground cover will be disturbed by the formation of the road or bridge?: (the riparian margins of Cats Creek, being regenerating native vegetation approximately 3 metres in height, will be cleared for a width of 10 metres on either bank by the construction of the bridge. The road will require the removal of 30 metres of grassed pasture and 200 metres of plantation pine forest for a width of 15 metres, etc)

15. Who will be responsible for the maintenance of the road or bridge? (as the road will be formed on unformed legal road, the Buller District Council will be responsible for maintenance after the liability period expires. As the bridge will be a private farm bridge, the consent holder will be responsible for any maintenance required)

16. Regular traffic movements over the newly formed area are likely to be at the rate of _____ cars and _____ trucks per day/week (delete as appropriate)

Also indicate if the road or bridge is likely to be used for foot traffic or for livestock.

17. Provide details of the proposed landscaping: (the cut edges and side cast areas will be hydro seeded following the formation of the road. The intersection of the new road with Buller Road will be planted around the new sign with low growing shrubs, see attached diagram, etc)

18. Will dangerous goods be stored or used during construction (ie flammable liquids, gases, solids)?

Yes No

If yes, what is the nature of the goods? (Fuel will be contained in machinery. Refuelling will not take place on site, etc)

19. Are any new signs or changes to existing signs proposed? Yes No
(new road sign or private property sign, etc)

If yes, please provide a site diagram showing the location, dimensions, colour, exact message and dimensions of lettering and symbols and how the sign is to be fixed to the ground/building.

20. Do you wish to be contacted prior to a member of the Planning Department undertaking a site visit? Yes No

Dated at _____ this _____ day of _____ 201__

Signed: _____
(to be signed by or on behalf of applicant)

PLEASE MAKE SURE YOU HAVE READ THE CHECKLIST ON THE FRONT PAGE AND PROVIDED ALL REQUIRED INFORMATION